

## Sample Letter to Request a Supervisor 😊

Dear Randy,

I am writing to ask you if you would be willing to be my supervisor for NANC Certification. I have attended Track 1 at the Houston On The Road and Track 2 at the BCTC in Lafayette. I found that I enjoyed you as an instructor and that you had much better jokes than Doc Smith and Mark Dutton (of course, I would never tell them that). I have completed and passed my exams. The NANC office informed me that I have been cleared for the mentored supervision phase. I am available to begin this phase of the process as soon as you would be.

I pastor a church in northeast Ohio of about 120 people. I am excited about becoming more equipped to effectively handle the Scriptures when helping hurting people. Typically, I counsel one afternoon per week, which ends up being 3 to 4 hours. My counselees come from my own church family and occasionally some from the community.

My contact information:

John Doe  
3600 West 96<sup>th</sup> Street  
Indianapolis, IN 46268  
Office 317-337-9100  
Cell 317-337-9100  
Home 317-337-9100  
[info@NANC.org](mailto:info@NANC.org)

I will call you on Friday, February 10, between 10:00 and 11:00 am, to learn of your response.

Thank you for taking time to consider my request.

Riding for Jesus!

*John Doe*

P.S. I heard you make reference to riding your motorcycle and realized that you truly are a Man of God. You see, I also ride a Kawasaki, so I am praying that my mansion will be next to yours in Heaven.